

# GROWING UP IN DIGITAL EUROPE

**Additional information for parents & legal guardians:  
Adding information from administrative records**



## What does this mean? Do I have to agree?

Alongside the interview, we would like to ask your permission to add information about you and your child from administrative records held by government departments or agencies, such as the Department for Education, National Health Service (NHS), Department of Health and Social Care.

Government bodies hold information about people's education, health, and social care experiences. As researchers, we can combine this with the survey data you give us. This helps us carry out more detailed research and include information that is hard for people to remember, such as their exam results, or hospital visits. This is a common research practice, but we can only get this information if you give us your permission.

No. Taking part in the study does not mean you have to agree to adding information from administrative records. We will ask separate permission for you and for your child, and for each type of record (health, education, and social care).

## How will information be added?

If you agree, we will send your (or your child's) personal details – such as name, date of birth, and address – to the relevant government body. This is only so they can find the correct records. We will not send them any answers you give in the survey. They will then send us back the information we have requested (e.g., exam results, hospital visits). This will be sent back without your name or personal details, so that you cannot be easily identified from the data.



# Can I change my mind?

Yes. The records we request may include past, present, and future information. Because we are interested in long-term outcomes, such as how children do in education, we may request updated records in the future. If you change your mind and notify us within 30 days, we will not request any information. After that, you can ask us at any time to stop adding further information, by contacting the research team.

## How will information be kept safe?

The administrative data will be stored in a secure computer system. Only approved researchers with special training can access it. The data will be stored with a unique code instead of names or other personal details. Adding this information will not affect you or your child's services, rights, healthcare, insurance, benefits, or tax in any way.

## Further information

For further information about the study please visit the project website:

[GUIDEstudy.ipsos.com](https://GUIDEstudy.ipsos.com).

You can find the privacy policy [here](#).

You can contact the research team at any time using:

- Freephone 0800 0688 055
- Email: [UK-PA-GUIDE@ipsos.com](mailto:UK-PA-GUIDE@ipsos.com)



# Who has approved this research?

This project has been reviewed and approved by the UCL Institute of Education Research Ethics Committee (Reference: Z6364106/2025/07/140).

If you have any concerns regarding the personal data collected from you, our Data Protection Officer can be contacted by:

- Email: [data-protection@ucl.ac.uk](mailto:data-protection@ucl.ac.uk);
- Phone: +44 (0)20 7679 2000; or
- Post: Data Protection Officer, University College London, Gower Street, London, WC1E 6BT.

